

Salem Township Library Board Meeting Minutes September 16, 2021

Meeting attended by: Stacy, Jim, Connie, John, Joy, and Amber
Library Director: Lisa

Stacy called the meeting to order 6:06 PM.

Approval of the meeting agenda motion made by Amber, seconded by John. All ayes.

Approval of minutes from June 28, 2021 meeting motion made by Stacy, seconded by Jim. All ayes.

Approval of budget meeting minutes held on June 28, 2021 motion made by Amber, seconded by Stacy. All ayes.

Treasurer's Report July 2021 and August 2021 delayed until November Library Board Meeting.

No Public Comment.

Lisa reviewed the July 2021 and August 2021 library stats. 363 people signed up for the Summer Reading Program and 181 people completed.

Lisa gave an update on her role as director. The library board appreciates Lisa and the entire staff's efforts resulting in a smooth transition after Sharon's retirement.

Library Business:

Discussion concerning patron request to reconsider book in our inventory.

Lisa shared septic issues and solution. Jim suggested creating a maintenance schedule for routine items.

Lisa shared upcoming changes of the library's current bank. She researched several alternative options and reported her findings. John made a motion to move to a credit union with accounts set up to allow flexibility to move money for expenses as needed. Joy seconded the motion. All ayes.

Lisa shared copy machine proposal details that would be more cost effective. John made a motion to purchase the new copy machine. Amber seconded the motion. All ayes.

Discussion of Library Policy review. Request to update the format and alphabetize the document.

Lisa shared patron user survey results and staff survey results. Discussion to prioritize survey results and strategize a plan going forward. Lisa plans to gather information from Carol Dawe, LLC Director on setting up a 3-5 year plan.
Motion to adjourn made by Jim, seconded by John. All ayes.

Next Library Board Meeting is **November 18, 2021 at 6:00 PM.**