

## **Salem Township Library Board Meeting Minutes March 31, 2022**

Meeting attended by: Stacy, Jim, Connie, John, Joy, and Amber  
Library Director: Lisa

Stacy called the meeting to order 6:02 PM.

Motion to approve the new Employee Manual made by John, seconded by Amber. All ayes.

Discussion concerning website proposals. Motion made by Stacy to approve the most cost effective option, seconded by Joy. All ayes.

Discussion on hot spots for patrons. Lisa learned of an opportunity through the Emergency Connectivity Fund (ECF) which provides funds to cover the first year's cost. Motion made by Amber to pursue obtaining the hot spots through Mobile Beacon. Seconded by John. All ayes.

Motion made by John and seconded by Joy to close the library October 10, 2022 to allow staff to attend Allegan County Professional Association meeting. All ayes.

Discussion concerning payroll questions. Plans to invite township board members to our next meeting May 19, 2022.

Jim reviewed changes in financial materials concerning how many pages will be printed.

Lisa discussed changes in staff. Job postings have been made. Two new hires would be ideal. Motion made by John to allow Lisa to create a plan for staffing in April and May that may alter library hours. Seconded by Jim. All ayes.

Motion to adjourn made by Connie, seconded by Stacy. All ayes.

Next Library Board Meeting is May 19, 2022 at 6 PM.